

TUITION

Tuition/co-payment is due upon arrival on Friday. Your child will not be admitted on Friday if tuition/co-payment is not paid. The following applicable LATE CHARGES will be applied to all late tuition payments:

MONDAY - \$35.00

TUESDAY - \$60.00

On Tuesday, your child will be dropped from the roll until tuition/co-payment and late charges are paid in full.

If a scheduled holiday/school closing is on Friday and the center is closed, tuition/co-payment is due on Thursday. If payment is not received on Thursday, the above late charges will apply.

Habitual lateness in Tuition/co-payment is not an acceptable practice at New Carrollton Early Learning Center. At the owner's discretion, your child will be permanently dropped without notice from the center's roll.

If you wish to re-enroll your child at the Center after they have been dropped, you must pay all past due fees and if space is available begin the registration process over again.

If at anytime you want to withdraw your child from the center for two weeks or longer, but wish to reserve his/her space, you must pay one week's tuition to hold the space. This tuition will be applied to the first week of your child's return. All fees are non-refundable if you decide not to have your child return to the center.

If at anytime you wish to permanently withdraw your child from the center and not hold his/her space, you must give the Director a written two-week notice. If a two week notice is not given, you will be charged for two week's tuition.